

PRE-BID MEETING ON 07.03.2016 WITH REFERENCE TO ENGAGEMENT OF CONSULTANT FOR MONITORING AND CONCURRENT EVALUATION OF SUB-MISSION ON AGRICULTURAL MECHANIZATION

The pre-bid meeting under the chairmanship of Shri V.N.Kale, Additional Commissioner (M&T), DAC&FW was held on 07.03.2016 at 4.00 PM in krishi Bhawan New Delhi. Dr. Naveen Kumar Patle, DC (Horticulture) and Shri A.N.Meshram, DC (M&T) attended the meeting as members of the Consultancy Evaluation Committee. Representatives of following consultancy organization participated in the pre-bid meeting.

1. AFC India Limited, Janakpuri, New Delhi
2. NABARD Consultancy Services (NABCONS), Rajendra Place, New Delhi
3. WAPCOS Limited, Sector 18, Gurgaon
4. National Productivity Council (NPC), Lodhi Road, New Delhi
5. National Council of Applied Economic Research, Indraprastha Estate, New Delhi
6. Institute of Applied Manpower & Research, Institutional Area, Delhi.

During the meeting, the following issues have been raised by consultants and clarifications against each issue are given as under:

S.No.	Issue	Clarification
1.	The details of implementing ICAR institutes are not mentioned	List of institutions identified for testing is already available in SAAM guidelines. Guidelines may be referred at http://farmech.dac.gov.in/ .
2.	State-wise list of project districts are not mentioned where Sub-Mission has been implemented.	The scheme is implemented in all States covering all districts. The State-wise physical and financial targets have been uploaded on the website http://farmech.dac.gov.in/ . Consultants may refer the website for details
3.	State-wise targets and progress under Sub-Mission has not mentioned	As above
4.	State-wise number of beneficiaries under programme are not mentioned	As above
5.	Estimated man months of experts and sub-professionals to carry out the assignment are not mentioned	The work schedule has already been included in the Section 3 of RFP. The consultancy will decide the staffing schedule as per the work schedule. Form Tech-5 also available in the RFP which relates to the team composition and task assignment.
6.	The assignment will cover all States of country. Only 3 resource person are mentioned as Principal Researcher/Team Leader, Agriculture Mechanization Expert and Training /Capacity Expert. Other Expert like Agriculture Economist /M&E Expert with Field Enumerators will also require for the Study.	Instructions to consultants, Part – II, Data sheet (project specific information) of RFP specify evaluation criteria of proposals and point system has been specified for the Principal Researcher/Team Leader, Agriculture Mechanization Expert and Training /Capacity Expert. The consultancy is free to engage other experts, if necessary. However, these will not be considered for evaluating the proposals as per the point system mentioned in the RFP.

7.	The objective and scope of consultancy differ from key deliverables (design and develop a project management manual)	With the support from Mechanization & Technology Division, designing and developing a project management manual by the consultancy to operationalize a consistent project evaluation process and methodology for all mission components is in consonance with the objective and scope of consultancy. The consultant will have to develop a manual for undertaking activities of consultancy.
8.	Penalty @ Rs. 1000/- per day is very high, hence may be rationalized.	Consultant is to abide by the timelines given for the completion of the activities, failing which penalty @ Rs. 1,000/- per day (Rs. one thousand per day) will be levied by the Employer as per the timelines given in the TOR. The penalty clause is as per the Manual of Policies and Procedure of Employment of Consultants.
9.	The Study cover all States in the Country so 12 months time period for completion of the study is less. For better results of study the time period should be 15 months.	The time period specified is reasonable.
10.	Earnest Money of Rs. 1,00,000 may be waived off for Government organizations	Tender fee and EMD exempted for NSIC registered firms. The firms may submit NSIC registration certificate to claim waiver for the EMD.
11.	Payment terms needs to be modified	Payment schedule indicated in the RFP is as per the Manual of Policies and Procedures of Engagement of Consultant which can only be modified in consultation with the Finance Division which may or may not be considered.
12.	Sample size is not mentioned in the RFP document	The scheme is implemented in all States covering all districts. It has 8 different components. The consultants may select at least 10% of the beneficiaries of each component. The sample size of 10% should be evenly distributed covering all districts of the States. The physical targets and achievements of each components is available on the website http://farmech.dac.gov.in/ .
13.	Reimbursable expenses as mentioned in the financial proposal of RFP may be deleted.	The consultant may leave it blank if it is difficult for them to specify reimbursable expenses.

The consultants may refer the tender online at <http://eprocure.gov.in/eprocure/app> with the tender ID 2016_DACO_78114_1

The meeting ended with vote of thanks to the chair.